

# Mary Blally

xxx@duke.edu

Buchanan St  
Durham, NC 27701  
xxx-xxx-xxxx

Smith Rd.  
City, State  
xxx-xxx-xxxx

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## Education:

### Duke University

Bachelor of Arts in Economics, History Minor, May 200x  
Cumulative GPA: 3.73 ; Dean's List all semesters

Durham, NC  
200x-present

Relevant Coursework: Intro. Corporate Finance, Accounting, Money and Banking, Statistics, Calculus, Computer Science, Leadership

### Choate Rosemary Hall

Graduated Cum Laude, National AP Scholar  
Named to Academic All-American, All-New England teams for lacrosse

Wallingford, CT  
200x-200x

### Summer Abroad in Spain

Studied Spanish History and Culture, History of Spanish Art and Architecture  
Spent six weeks living with a Spanish family, two weeks traveling across country

Santander, Spain  
Summer 200x

## Work Experience:

### Goldman Sachs

*Summer Analyst, Private Wealth Management Division*

Philadelphia, PA  
Summer 200x

- Assisted investment team in prospecting new clients and compiling marketing materials addressing equity, fixed income, cash, alternative investment and other related issues.
- Communicated with clients regarding market trends, developments, and other information specific to those clients' investments.
- Compiled and synthesized information from company conference calls and meetings for distribution to clients.
- Collaborated on developing a proposed asset allocation for a client in a portfolio simulation project.
- Performed basic financial modeling to evaluate and optimize wealth, including risk adjusted return analysis, tax impact, portfolio optimization and trust structuring.
- Created customized analyses of allocation and implementation strategies based on individual needs and circumstances.
- Instructed and tested weekly on a wide range of pertinent market and industry information.
- Assisted Senior Management with expense tracking, budgeting, and performance measurement for teams in the office and the office as a whole.

### Sautter Custom Homes

*Carpenter*

Philadelphia, PA  
Summer 200x

- Performed carpentry functions for a subcontractor framing houses.

## Varsity Athletics:

### Duke University Varsity Lacrosse

Ranked among top 5 NCAA Division I Teams  
2001, 2002 Atlantic Coast Conference Champions  
2000, 2001, 2002 Atlantic Coast Conference Athletic Honor Roll  
Three time Letterman

200x-present

## Activities/Skills:

Phi Kappa Psi fraternity member  
Proficient with Microsoft Excel, PowerPoint, and Word