

INTERNSHIP SEARCH TRACKING SHEET

App Due Date	Company Name	Position Description/ Location	Method of contact, Point of contact & Bio	Contact date & followup	Conversation
1/31/08	Boeing	Summer Intern- Long Beach, CA Responsible for shadowing senior mechanical engineer in structures, work with team to design wing prototype for 787	Michael Perez, found him on DukeConnect graduated from pratt 04' has been working there in the department for the past 3 years, enjoys Duke basketball (a lot!) –found out from fb profile.	Emailed him on 12/23, probably on winter vacation, will follow up on Jan 7th	Left a message to introduce myself and express my interest in his work and asked if we could schedule an informational interview sometime in Jan of 08 to talk more about his work!
1/31/08	Lutron inc	EE summer intern- Coopersberg PA Train with team of 9 other interns to learn more about photonics and environmentally sustainable light engineering, will have mentor.	Will meet rep at info session in Teer 203 in Jan 08, will talk to reps at career fair.		
1/15/08	Pacific gas & electric company (PG&E)	Internship in business- Business Administration, Finance, Marketing, Economics or Managerial Economics, and Statistics	John Smith, Dad's co-worker's friend works there, plan to email him by 12/20/07		