

XXXX  
Trinity Consultants  
000 1<sup>st</sup> Avenue  
Long Beach, CA 00000

May 5, 2006

Dear Ms. XXXX:

I am writing to express my interest in your entry-level environmental compliance consultant position in Long Beach, CA. I discovered the opportunity at careerbuilder.com and would greatly value the opportunity to work and grow in your company. The majority of my undergraduate study and work experience has been geared towards a career in the environmental sector. I believe environmental consulting is an ideal field for me as it requires specific knowledge of pertinent regulations and the ability to integrate scientific investigations and environmental policies into coherent recommendations.

I am a graduating senior at Duke University and have already had several science and policy-related experiences and have developed skills necessary for a career in environmental consulting. Serving as a research assistant to a climate change lab at Duke, I received a broad introduction to environmental testing, data collection, and trend analysis, with more specific applications to soil testing. My knowledge of environmental testing grew through studying marine invertebrate collection and analysis at the Duke Marine Lab.

My policy background supplements and complements my scientific experience. I have studied the major international air, water, species trade, and waste disposal agreements, and the major domestic air (CAA), water, species, and waste disposal laws. In doing so, I have learned how to translate complex laws and terms into easy-to-understand language, and I have received an introduction to the many academic and government resources available for researching these agreements and laws. In addition, I have studied various systems of tradable permits, including those involved in air quality regulation. In my most recent job, I researched civic and environmental groups in NC that might be interested in working with my employer to promote new air, water, and waste disposal laws in the General Assembly.

I am confident the knowledge and skills I have gained through academia and practical application will make me a successful environmental consultant at Trinity Consultants, Inc. I would very much enjoy the opportunity to interview with you. You may best reach me by email, [twd000@duke.edu](mailto:twd000@duke.edu) or by phone, 000-555-0000. I have attached a resume to this letter for your review. Thank you for your time and consideration, and I look forward to hearing from you about my candidacy.

Sincerely,

Tom Davidson

Attachment